



## DISTRIBUTOR AGREEMENT TO TERMS

**PAYMENT TERMS:** For customers with established credit, standard payment terms are NET 30 days from the date of the invoice. All payments must be in U.S. dollars. For customers without approved credit terms, orders must be prepaid in advance. If the customer fails to make payment within the specified terms, Core may defer shipments until such payment is made, or may, at its option, cancel all or any part of the unshipped order. Accounts not paid within customer's terms will incur a \$55 late fee and subject to a 1.5% monthly finance charge. An invoice begins aging the day the order is shipped from our warehouse location. Payment must arrive at our office on or before the due date on invoice. 1 day past the due date is considered late. No exceptions.

**STANDARD FREIGHT POLICIES:** Products are shipped F.O.B Canton, TX with freight costs and handling fees paid by Core. Any extra charges incurred for additional services such as inside delivery, redelivery, special handling, lift gates, sort/segregate or special charges must be paid by the customer. Title and risk of loss passes to the customer upon tender of the shipment to the carrier.

**FREIGHT :** All orders are shipped freight prepaid.

**MINIMUM ORDER:** All sales orders must be \$750.00 or more. All orders below \$1500.00 are subject to first column pricing structure. A \$50.00 fee will be assessed to all orders that do not meet the minimum \$750.00 requirement.

**EXPORT SHIPMENTS:** All shipments made outside the 48 states will be shipped under our standard freight policies to the port of export within the United States. All related fees beyond port must be paid by customer.

**DAMAGED SHIPMENTS:** If a product is damaged in transit, the customer must note damage with the carrier. If damages are not noted with the carrier and product is received in full, it is the customer's responsibility to file a claim with the carrier. Core will not replace any damages or shortages that are not noted on the BOL upon delivery. Customers that ship product collect are responsible for filing any claims for damages. Collect damaged shipments must still be paid in full, within terms to Core, regardless of the claim status with the customer's respective carrier.

**ORDER PROCESSING:** From the time an order is confirmed and approved, Core's internal commitment, under most circumstances, is to fill and ship orders within 3-5 business days.

**RETURN GOODS POLICY:** All returns must be approved by Core and a return authorization number assigned. RETURNS WITHOUT AN AUTHORIZATION NUMBER WILL NOT BE ACCEPTED. NO RETURNS AFTER 90 DAYS! Credit is based on original invoice price less a 15% restocking fee. ALL RETURNS MUST BE SHIPPED FREIGHT PREPAID. \*Private labeled products are excluded from this return policy. Call Core for case by case evaluation.

**SAMPLE POLICY:** Core Products Co., Inc., provides product samples as a courtesy to assist companies in evaluating our products. It is our policy to limit the number of free samples provided on a case-by-case basis. Samples for existing customers must be shipped with an order and/or the customer will pay for shipping fees. Core's Account Managers or Customer Service Staff offers technical assistance and will gladly email literature in conjunction with requests. We reserve the right to deny sample requests based upon our internal processes. Please note: Samples shipped to international locations are subject to local customs, duty and vat charges and are the sole responsibility of the receiving party.

**PROMPT DISPOSITION:** Core Products will make a good faith effort for prompt correction or other adjustment with respect to any product. Before returning any product, contact Customer Service at 1-800-825-2673.

**OSHA SAFETY DATA SHEETS:** Safety Data Sheets (SDS) are prepared and supplied by Core upon request. The information and recommendations contained on the SDS are believed by Core to be accurate. SDS sheets can be obtained from our website at [www.coreproductsco.com/sds](http://www.coreproductsco.com/sds)

**CANCELLATION:** Any cancellation must be approved by Core and may be subject to restocking and other charges.

**\* NOTE :** EACH PRICE IS LISTED FOR INFORMATION ONLY. PRODUCTS ARE SOLD IN CASE QUANTITY ONLY!

Products are not to be sold in CA

\_\_\_\_\_  
Customer's signature

\_\_\_\_\_  
Date

# CREDIT APPLICATION

## TERMS AND CONDITIONS

This is an application and agreement for credit and shall apply to any and all credit extended by Core Products Co., Inc. The credit applicant understands and agrees to the following terms of sale:

1. Terms of sale are net 30 days. Agents or representatives of Core Products are not authorized to change or adjust credit terms without written authorization of management;
2. All claims against invoices must be made within 10 days after receipt of goods;
3. Goods may not be returned without prior authorization of Core Products;
4. Goods/merchandise authorized for return will be subject to a minimum 15% restocking charge;
5. NSF checks will be subject to a \$25.00 charge;
6. Failure to comply with these terms and conditions may result in cancellation of credit privileges without notice;
7. The information given in this application is warranted to be true and correct and given for the purpose of obtaining credit;
8. The applicant consents to the obtaining of credit information as may be required in connection with the credit line hereby applied for or any renewal or extension thereof and to the disclosure of any trade information concerning the applicant to any credit report agency or to any person with whom the applicant has or purpose to have financial relations.

## CONSENT TO RELEASE

Company Name: \_\_\_\_\_

Signature (Financial Officer or Owner) Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_

This form must be completed and returned with your Credit Application



401 Industrial Rd | Canton, TX 75103 | Suzie@coreproductsco.com  
Ph: 800.825.2673 | Fax: 903.567.1346 | Coreproductsco.com

# CREDIT APPLICATION

**We must have a copy of your resale certificate as proof of distributorship!**  
**All Information must be completed**

Date \_\_\_\_\_ Have you ever done business with Core Products Company before? ☐ Yes ☐ No

If Yes - Under what business identity? \_\_\_\_\_

## BASIC INFORMATION

Customer Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Mailing Address (if different than above) \_\_\_\_\_

## CONTACT FOR FINANCIAL INFORMATION

Name \_\_\_\_\_ Title \_\_\_\_\_

## ACCOUNTS PAYABLE CONTACT

Name \_\_\_\_\_ Title \_\_\_\_\_

We would appreciate receiving your latest available **current** financial statement which will enable your firm to receive the maximum benefit of your financial position.

## COMPANY STRUCTURE

\_\_\_\_\_ Corporation \_\_\_\_\_ Division \_\_\_\_\_ Subsidiary \_\_\_\_\_ Partnership \_\_\_\_\_ Proprietorship

If partnership, please give names of principals \_\_\_\_\_

Parent or Affiliate \_\_\_\_\_

Sales Exemption Number \_\_\_\_\_ **IMPORTANT - MUST HAVE**

**All approved credit accounts are subject to a 1% late charge to be assessed on all invoices 30 days or more past due.**

## BANK & TRADE REFERENCES

Please fill out all requested information to insure a quick and accurate credit check

Company	City, State	Phone	Fax	Account#

Bank	City, State	Phone	Fax	Account#

## RELEASE AUTHORIZATION

I hereby authorize \_\_\_\_\_ to release information on the Account(s)

**Bank Name**

of \_\_\_\_\_ to the credit department of Core Products Company, INC.

**Company Name**

\_\_\_\_\_  
**Signature of Company Officer & Title**



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